

Note from the President

Hi Juniors!

Happy Spring! I'm so excited for the extra daylight hours and can't wait for warmer weather ahead! Speaking of Spring, I hope to see you all at the Spring Social on Friday April 6th. Thank you to Kelly Gay for opening up her home to host the club. It's not too late to RSVP. Please let Leilah Del Papa know if you can attend!

As I reflect on the last 6 months, I'm so proud of what we have accomplished so far. I don't know about you but this Juniors year has flown by (for the most part!). I have learned so much about this community and feel more connected. I am so appreciative of the partnership and support I have received from every single board member. I'm so grateful for this group of women who were always willing to go above and beyond for the good of the club. Not only are they experts in their role, they come to each board meeting with an open mind and creative ideas, which has been instrumental to making positive changes. To every board member: Your friendship and partnership is something I will value well beyond my term as president.

This month's general meeting will focus on Kitchen Tour prep. Hopefully you are all able to attend the Patrick Ahearn talk at Wellesley Country Club on April 10th. Let's try for a great Juniors turnout! In addition to the Ahearn event, Steph and Caitlin have been updating me with other exciting news and progress. I can't wait for them to share the details with you. Thank you both for your leadership and creativity. The entire KT committee has been so dedicated and they have my utmost appreciation.

Please make sure you have marked your calendar for KT Saturday May 5th. If for some reason you are unable to fulfill your staffing requirement for KT, please provide as much advance notice as possible. As you know we need every member's participation to ensure a successful event.

Let's not forget about Wonder Run! Firstly, thank you Katya Daniels for volunteering to co-chair Wonder Run! Remember to sign up for the b/spoke ride on April 6. Please reach out to Torrey if you need her to send you the signup info again. Torrey has drafted an email template that you can use to send out to friends and neighbors to promote Wonder Run. This is included in the body of this Gavel email.

As we discussed in last month's meeting, we will begin the process of succession planning. Christina will go into more detail on the Board Selection Committee and its process. Thanks to the members

who either nominated themselves or accepted the nomination to serve on the committee. This year's election for board selection committee will be electronic. We are aiming for 100% participation so please be on the lookout for the survey monkey link. The selection committee, once elected, will meet in May to determine the 2018-19 Board. The new board will be announced at the June Banquet. Thanks in advance to Christina Loftus for leading this process.

Spring is Charitable Giving time, and I would like to acknowledge the Scholarships and Grants teams for their ongoing work reviewing applications. Thanks to Nikki Moore for leading Charitable Givings. Her dual role as Scholarships Chair has been invaluable. Thank you, Jen Perry for volunteering to co-chair this year. By stepping in this year, you are setting us up for success next year. Thanks also goes to Pam Webb who has been seamlessly leading the Grants process. Her team has already allocated the \$70k to some very worthy organizations. We look forward to hearing more details at the June Banquet. Thanks to Lorrin Tuxbury for co-chairing this year. As I have mentioned before, the co-chair roles ensure smooth year over year transitions. Thank you in advance for taking on the chair roles next year!

Looking ahead to our May meeting, this will be the meeting where we nominate fellow Juniors for next year's board. Please start thinking about what role you'd be interested in taking on or think about who you would like to see on next year's board. (Positions are listed at the end of the Gavel below) Based on these nominations, the board selection committee will work to determine the new board. We will announce the new board at the June banquet as we close out the year!

Finally, I'll leave you with this quote: "Volunteerism is the voice of the people put into action. These actions shape and mold the present into a future which we can all be proud." -Helen Dyer
To every Junior: Thank you for your contributions- all of which are helping to improve our community and its members. Remember that many of those who benefit from our contributions today will go on to impact our greater society in a meaningful way. Your donated time to things such as planning/staffing a fundraiser or meeting to review grant/scholarship applications is potentially changing the course of someone's future. How amazing is that?! Keep up the great work.

Best,
Janice Kwan

Agenda for Business Meeting April 2, 2018
Social: 6:30-7:15 pm 7:15 BUSINESS MEETING
Call to Order

RECORDING SECRETARY

- Review of Minutes of March 5, 2018

PRESIDENT

- Breakout groups: takeaways, actionable items

VP MEMBERSHIP

- Membership report

BOARD ADVISOR: Board selection committee

VP FUNDRAISING

- Kitchen Tour update - Steph & Caitlin

VP CHARITABLE GIVING

- Donations
- Scholarships

VP COMMUNITY OUTREACH

- Dignity Matters
- DSP highlight: Kelly Gay, Childrens

VP MARKETING & COMMUNICATIONS

NEW BUSINESS ANNOUNCEMENTS

ADJOURNMENT

If you would like to speak at the April meeting, please contact Janice Kwan

Bring to Meeting

Please bring gentle used sports and regular bras, new underwear (all sizes), tampons and sanitary pads to the meeting. All tampons and pads must be individually wrapped. We are supporting a cause for the month of April called *Dignity Matters*.

Membership

GUESTS

April and May are the last meetings to bring a guest! Please check in with your friends and see if they are interested in joining us in the Fall. If you plan to bring a guest to the meeting, please email me at laurencofino@yahoo.com in advance so that we will have enough space at your table.

ATTENDANCE

Please remember that attendance at our monthly meetings is required. If you are unable to attend a meeting, please email me in advance of the meeting.

SOCIAL

We hope you are able to join us for a fun night at the home of Kelly & Dan Gay on Friday, April 6th! If you have not RSVP'd and plan to attend, please contact Leilah Del Papa. Attire is festive/cocktail and spouses are welcome. Please come hungry! There will be a bar, passed hors d'oeuvres, dinner and dessert.

END OF YEAR BANQUET

We are excited to continue the end of year Banquet at Alta Strada! Please mark your calendars for Monday, June 4th. Although this is a celebratory meeting, attendance is required.

Fundraising

KITCHEN AND HOME TOUR

We are very excited to announce that all six homes and sponsors have been secured! Additionally, we have an amazing line-up of new and veteran caterers and retail pop-ups to enhance the tour experience for our visitors.

We want to thank our amazing advertising sales team of Susan O'Bell, Jenny Kane and Dana Zampini who have been hard at work soliciting ad sales for our Tour Guide Book, a major revenue source. If you have any new leads on realtors, builders, contractors, tradesmen, designers, architects, home stores, etc. that might be interested in advertising, please send those leads to our team at kitchenhometourads@gmail.com.

Our first ConstantContact email has gone out to save-the-date and as an introduction to Design Wellesley. Please be sure to forward to friends and family! Tickets will go on sale April 23rd. The

Marketing and Technology groups have been hard at work updating the website, be sure to check it out at <http://www.whjwc.org/fundraisers/wellesley-kitchen-tour/>

We are so excited for next week's book presentation and signing with Patrick Ahearn, our kick-off to Design Wellesley. We have been hard at work scheduling a line-up of unique shopping and art events leading up to the tour, please find details at the below link and join us!

<http://www.whjwc.org/fundraisers/wellesley-kitchen-tour/design-wellesley/>

And last but most importantly - **STAFFING!**

The day of the event will truly be all hands on deck and we appreciate everyone's help! Please use this link to sign up for the morning or afternoon shift OR BOTH!

www.SignUpGenius.com/go/4090F44ACA62BA4FB6-wellesley2

We will meet by house assignments at the end of our next general meeting to go over staffing responsibilities and house specifics.

We're really looking forward to May 5th and can't thank everyone enough for all the efforts going into making this year's tour great!

Caitlin and Steph

WONDER RUN

Sunday, May 20th!

Great news! Katya Daniel has generously volunteered to co-chair the Wonder Run this year. Suffice to say, everyone is thrilled and we are looking forward to a fabulous event.

Speaking of, please REGISTER your family and encourage friends to run [here](#).

To those that have signed up and shared the B/SPOKE charity ride event info, THANK YOU! We still have bikes, so please sign up [here](#) to join us for a fun ride on April 6 at 11am, champs and strawberries to follow.

It is also time to sign up for your shift for Wonder Run, link is [here](#) to sign up for day-of support on May 20th. Please let us know if you have any conflicts.

Finally, you too can help us with our marketing, please like the FB page <https://www.facebook.com/wonderrun/> share with friends, follow on Instagram and show your support. And, car magnets coming soon, get pumped for your cars!

(Hopefully we sent enough links.)

Thank you for all of your help,
Torrey and Katya

MARKETPLACE

Marketplace is rolling right along, with over 100 vendor applicants already and many more to come before the application deadline in 5 weeks. If you are interested in being on the Marketplace 2018 committee, please let us know as we plan to have a committee meeting in May to discuss some of the fun decisions we need to make before the summer: premium shopper bag (designs?), fewer school bake sales (yes/no?), food trucks (more?). Also, we're still looking for Exhibitor CoChairs to help us choose our exhibitors and make Marketplace 2018 a fun and successful day.

Jen & Amy

Community Service

During our April meeting, please join us in collecting items for Dignity Matters, a non-profit organization that supplies feminine hygiene products and underwear to women and school girls in severe hardship, in order to help them stay healthy, regain self-confidence, boost school attendance and live with basic dignity. Feminine hygiene products, underpants and bras are rarely donated to charities, food stamps do not cover them, asking strangers for sanitary products can be humiliating, and most homeless shelters and public schools in impoverished areas, despite their best efforts, simply cannot cope with the demand. It leaves homeless women and school girls alone - in what amounts to a monthly crisis.

This organization assists women and girls in need in Massachusetts and Rhode Island, and is in desperate need of:

1. Sanitary napkins and tampons. Opened tampon or pad boxes are also welcome as long as individual products are sealed.
2. Female underpants: new and with tags. Any brand, size or color.
3. Bras: both new and gently used. All sizes and styles are needed, including underwire bras, sports bras, nursing bras, maternity bras, shapewear, crop top style etc.

To learn more about Dignity Matters, please visit www.dignity-matters.org

Please bring your donations to the April meeting and place them in the blue Dignity Matters bin.

Thank you for your support of this amazing organization.

FAMILY PROMISE METROWEST

Please help support Family Promise Metrowest by registering you and your family for their Walk to End Homelessness on Saturday, April 7th using the link:

<https://familypromise.securesweet.com/register.asp>.

This is a family friendly event and you can join or visit our team page at <http://walk.familypromisemetrowest.org/WHJWC>.

Jen Perry
Chair, FPM

Board Selection

I am thrilled at the response to the call for Board Selection Committee candidates. Each of the women on the ballot is incredibly capable and committed and would make a valuable contribution to the process. I ask that you consider each name carefully and read the bios that list each candidate's Club service to get a better sense of the functions they've performed as Members and experience in the Club.

Here are the names of the **8** women that have agreed to serve on the Board Selection Committee, if elected. In alphabetical order by year:

KATYA DANIEL- 5TH YEAR

DSP- ABC- 1st and 2nd year

Family Promise Metro West- 3rd and 4th year

FUNDRAISERS- Phone Book- 1st year

Wonder Run- 2nd, 3rd and 4th year

Wonder Run Co-Chair- 5th year

MEMBERSHIP COMMITTEE- 3rd, 4th and 5th year

SERVED ON THE BOARD- 2nd Year Representative

CARRIE REEPMAYER- 5TH YEAR

DSP- KOTB- 1st and 2nd year

Food Pantry- 3rd and 4th year

FUNDRAISERS- Phone Book-1st year

Kitchen Tour- 2nd year

Wonder Run- 3rd and 4th year

SCHOLARSHIP COMMITTEE- 4th and 5th year

SERVED ON THE BOARD- Associate VP of Finance- 2nd year and VP of Finance- 3rd year

HEATHER RICH- 5TH YEAR

DSP- Children's all 5 years

Fundraisers- Marketplace- 1st, 2nd, 3rd, 4th year

Kitchen Tour- 5th year

JULIA WOODWARD- 5TH YEAR

DSP- Children's- 1st, 2nd and 3rd year

Food Pantry- 4th year

FUNDRAISERS- Phonebook- 1st and 2nd year

Marketplace- Co-Chair 3rd year and Chaired 4th year

Marketplace- 5th year

LORRIN TUXBURY- 4TH YEAR

DSP- Family Promise Metro West- 1st, 2nd, and 3rd year

Food Pantry- 4th year

FUNDRAISERS- Luminary- 1st year

Wonder Run- 2nd and 3rd year

Grants Committee- 4th year

KIM D'AGOSTINO- 3RD YEAR

DSP- ABC- 1st year

KOTB- 2nd year,

Senior Activities- 3rd year

FUNDRAISERS- Kitchen Tour- 1st, 2nd and 3rd year

Chaired Kitchen Tour- 2nd year

JENI DYMEK- 3RD YEAR

DSP- Family Promise- 1st and 2nd year

ABC- 3rd year

FUNDRAISERS- Marketplace- 1st year

Wonder Run- 2nd year

MARKETING COMMITTEE- 1st, 2nd and 3rd year

SERVED ON THE BOARD- 1st year Representative

JENNY KANE- 3RD YEAR

DSP- KOTB- 1st, 2nd, and 3rd year, Chaired- 2nd year

FUNDRAISERS- Luminary- 1st year

Marketplace- 2nd year

Kitchen Tour- 3rd year

Membership Committee- 1st and 2nd year

I have verified that each candidate is willing to serve and understands the responsibilities of the Committee. Clearly, they are all accomplished women outside of the Club - the included bios just list what roles they've held as Club members.

After the April meeting, you will be asked to vote by **electronic ballot** to determine who will serve on the Committee, along with Janice and me. You will choose up to **three** Members from the list. I will serve as Chair. Janice will participate on the Committee as an observer, but does not vote. Together we will work to put together a slate of officers from the Juniors you nominate at the May meeting.

Please remember that anyone serving on the Board Selection Committee cannot be considered for a 2018-2019 Board. The results of the Board Selection Committee will be published in the May Gavel, though the selected members will be notified before then.

The electronic Survey Monkey will go out to the General Membership on **Tuesday, April 2nd** after the general meeting and you will have until Friday, April 6th to nominate your **top three choices**.

Thanks to all for your enthusiastic participation in the process!

Christina Loftus
Board Advisor and Nominating Chair

Board Nomination Information

Wellesley Hills Junior Women's Club Job Descriptions 2018-2019

President

The President shall preside at all meetings of the Club and of the Executive Board. She shall perform such duties as usually pertain to the office of the President and shall be an ex-officio member of all committees and departments. In the absence or disability of the Vice President of Finance, the President shall exercise such of the VP of Finance's powers as may be conferred upon her by the Executive Board. The signature of the President shall be on file at the bank.

The President should have served as a member of the Executive Board in a prior year. The President also chairs the Governance Committee, comprised of the President, the Board Advisor and the Lead Vice President. The Governance Committee is responsible for the general affairs of the board, ensuring the formation of an effective governing body and recommending to the board any changes to officer roles or committee structure as the Club evolves. In addition, the Committee ensures that all facets of the Club are following the Strategic Plan, assumes responsibility for the new board orientation meeting, oversees the fulfillment of membership requirements and resolves membership disputes.

Vice President - Charitable Giving

Reports to: President

Represents: Chair - Scholarships

Chair - Donations

The Vice President of Charitable Giving is a member of the Executive Board and oversees the Club's charitable giving process. She works with committee chairs for Scholarships and Donations to develop and implement a consistent giving strategy (including endowment funds) and represents both chairs at the board level. She also coordinates the process for any spontaneous response to emergency community need.

The Vice President of Charitable Giving will work closely with both committee chairs to ensure that their committee work is running smoothly and that they have any support they require.

Ideally, the Vice President of Charitable Giving will have served as a member of, and preferably chaired, either Scholarships or Donations in a prior year, and should have either been an officer or a committee chair in a prior year. If designated by the Nominating Committee, she may act as the 'lead' Vice President for the Club and would assume the President's duties if she is unable to fulfill them. The Vice President of Charitable Giving would perform all duties expected of Executive Board members, including determining committee chairs and members, and conducting monthly Club business.

Vice President - Community Outreach

Reports to: President

Represents: Chair - Children

Chair - Food Pantry

Chair - Senior Activities

Chair - Kids on the Block

Chair - Wellesley - A Better Chance

Chair - Metrowest Family Promise

The Vice President of Community Outreach is a member of the Executive Board and oversees the Club's committees related to community service. She works with committee chairs for all DSPs and represents them at the board level.

The Vice President of Community Outreach will work closely with all committee chairs to ensure that their committee work is running smoothly and that they have any support they require. She will be responsible for understanding the strengths and concerns of each direct service project, and assisting with modifications as appropriate - this may include changing the number of projects, the type of service or the agencies whom we serve, and exploring new opportunities for direct service. She will stay informed of needs within the community and will make recommendations to the board regarding suggestions as to who we serve and how.

Preferably, the Vice President of Community Outreach will have chaired one of the committees she oversees in a prior year, and should have either been an officer or a committee chair in a prior year. If designated by the Nominating Committee, she may act as the 'lead' Vice President for the Club and would assume the President's duties if she is unable to fulfill them. The Vice President of Community Outreach would perform all duties expected of Executive Board members, including determining committee chairs and members and conducting monthly Club business.

Vice President - Finance

Reports to: President

Represents: Director of Finance

Chair - Endowment (future)

The Vice President of Finance is the Club's Treasurer and is a member of the Executive Board, overseeing all Club finances. Works with the Director of Finance and a professional accountant to manage the Club's assets appropriately. She represents the Director of Finance at the Board level.

The Vice President of Finance is responsible for creating the Club's budget along with appropriate committee chairs and board membership. The Vice President of Finance along with the Director of

Finance ensures that all budget items are appropriately accounted for and generates reports as requested by committee chairpersons.

The Vice President of Finance is responsible for ensuring adequate cash flow to process all the Club's payables. In addition, the VP of Finance is responsible for monitoring assets (i.e. cash) of the Club and making appropriate and informed decisions on investment strategies, both short and long term.

The Vice President of Finance is responsible for reporting fiscal year-end numbers to independent accountants to ensure that appropriate federal and state tax filings are done. In addition, throughout the Club year, the Vice President of Finance is responsible for ensuring compliance with state and local tax filings (i.e. raffle tax).

The Vice President of Finance will have held the Director of Finance position in the previous year and/or has previous finance or accounting experience. If designated by the Nominating Committee, she may act as the 'lead' Vice President for the Club, and would assume the President's duties if she is unable to fulfill them. The Vice President of Finance would perform all duties expected of Executive Board members, including determining committee chairs and members, and conducting monthly Club business.

Vice President - Fundraising

Reports to: President

Represents: Chairs - Marketplace

Chairs - Wonder Run

Chairs - Kitchen Tour

The Vice President of Fundraising is a member of the Executive Board and is responsible for overseeing and supporting the chairs of all four of the Club's fundraisers: Marketplace, Luminary Night, Phone Book and Kitchen Tour. She will meet with the chairs of each fundraiser throughout the year and assure that the teams have the resources necessary to accomplish their tasks. The Vice President of Fundraising will take responsibility for special projects such as finding a new venue for Marketplace, development of a new fundraiser, or assessing the viability of an existing fundraiser.

The Vice President of Fundraising is responsible for educating the membership about opportunities to participate in fundraising, and takes responsibility for assigning members to future chair positions.

She partners with the Vice President of Marketing and the President to assure that all messages, advertisements and communications with the community are consistent across all areas of the Club. The Vice President of Fundraising is responsible for compiling a list of important accounts and donors, assigning member representatives to act as a liaison to the Club and communicate the Club's fundraising agenda.

The Vice President of Fundraising should have chaired at least one Club fundraiser—alternatively, she may have previous experience in fundraising either professionally or in another volunteer capacity. She should have been either a committee chair or officer in a previous year. If designated by the Nominating Committee, she may act as the 'lead' Vice President for the Club and would assume the President's duties if she is unable to fulfill them. The Vice President of Fundraising would perform

all duties expected of Executive Board members, including determining committee chairs and members and conducting monthly Club business.

Vice President - Marketing and Communications

Reports to: President

Chairs: Marketing Committee

The Vice President of Marketing and Communications is a member of the Executive Board and oversees all Club communications - both internal and external. She chairs the Marketing Committee which updates and implements the Club's external marketing strategy. She partners with the Vice President of Fundraising to determine policies for corporate sponsorship. She will also serve as a final review of the Club's newsletter, the Gavel.

The Vice President of Marketing and Communications will work closely with her committee chairs to ensure that their projects are running smoothly and that they have any support they require.

The Vice President of Marketing and Communications should have either chaired Gavel or have been a member of the Marketing Committee in a prior year—alternatively, she may have work experience in a marketing or public relations field. She should have been either a committee chair or an officer in a previous year. If designated by the Nominating Committee, she may act as the 'lead' Vice President for the Club and would assume the President's duties if she is unable to fulfill them. The Vice President of Marketing and Communications would perform all duties expected of Executive

Board members, including determining committee chairs and members, and conducting monthly Club business.

Vice President - Membership

Reports to: President

Chairs: Membership Committee

Represents: Chair - Membership Committee

Chair - Socials

Sustainer Representative(s)

The Vice President of Membership is a member of the Executive Board and oversees the Club's internal membership-related committees. She works with committee chairs for Membership and Membership Events Committees and represents these committees at the board level. The Vice President of Membership is responsible for working with her committees to develop an overall strategy to build a caring, inclusive membership. She is responsible for planning the May Banquet. She is responsible for production of the membership directory, including periodic updates to member information.

The Vice President of Membership will work closely with all committee chairs to ensure that their committee work is running smoothly and that they have any support they require. She will be ultimately responsible for all membership-related issues.

Ideally, the Vice President of Membership should have chaired at least one of the committees she oversees in a prior year, and should have been either a committee chair or an officer in a previous year. If designated by the Nominating Committee, she may act as the 'lead' Vice President for the

Club, and would assume the President's duties if she is unable to fulfill them. The Vice President of Membership would perform all duties expected of Executive Board members, including determining committee chairs and members and conducting monthly Club business.

Vice President - Technology

Reports to: President

Chairs: Technology Committee

Represents: Associate VP of Technology

The Vice President of Technology is a member of the Executive Board and oversees the Club's short term and long term technology strategy and implementation of this strategy.

Areas of responsibility for the Vice President of Technology will include hardware and software maintenance, information security, domain management, and database management (e.g. membership database, fundraising database), website and calendar. In addition, the Vice President of Technology will oversee the website and calendar and will work with all members of the Executive Board and any committees designated to improve the Club's use of technology, for example, electronic membership surveys or electronic submission and storage of Conflict of Interest statements. She is also responsible for the Gavel, the Club's monthly newsletter. She will solicit and edit articles from Board members and coordinate with the Technology committee to distribute the Gavel to the membership. VP of Marketing will review final newsletter.

In general, the Vice President of Technology would have held the Assistant, Technology position in the previous year and/or has previous technology work background or strong technology skills. If designated by the Nominating Committee, she may act as the 'lead' Vice President for the Club and would assume the President's duties if she is unable to fulfill them. The Vice President of Finance would perform all duties expected of Executive Board members, including determining committee chairs and members, and conducting monthly Club business.

1st and 2nd Year Board Representatives

Reports to: President

The 1st and 2nd year Board Representatives are members of the Executive Board and represent their classes at the board level.

The 1st and 2nd Year Board Representatives will work closely with the other members of their classes to ensure that they have any support they require, and will communicate issues affecting their class to the Board. The 2nd Year Representative coordinates the SOS function for the club, and both representatives will also be involved in new Board initiatives. They may assist other Executive Board members in researching or managing new Club projects.

The 1st and 2nd Year Board Representatives perform all duties expected of Executive Board members, including determining committee chairs and members, and conducting monthly Club business. They do not vote on the board and board meetings are optional.

Recording Secretary

Reports to: President

The Recording Secretary is a member of the Executive Board and is responsible for maintaining accurate records of all general meetings and all meetings of the Executive Board. She is responsible for preserving all records belonging to the Club and she maintains all Club mailboxes to ensure continuity of payments. The Recording Secretary arranges for the room reservation for general membership meetings and sets dates for and arranges for hostesses and locations for the executive board meetings. She plans the Joint Board meeting.

Board Advisor and Nominating Chair

Reports to: President

Oversees: Board Selection Committee

The Board Advisor and Nominating Chair is the previous year's President, and is not a voting member of the Executive Board. She is responsible for reviewing the Club by-laws and drafting proposed amendments as necessary. She is available to the current President for advice, support and historical knowledge, and serves as the Chair of the Board Selection Committee. She serves on the Governance Committee along with the President and Lead Vice President.

March Meeting Minutes

WHJWC General Membership Meeting Minutes

March 5, 2018

Wellesley Community Center

Call to Order - 7:30pm - Janice Kwan

President:

Janice welcomed everyone and thanked those who contributed to the Member Satisfaction Survey breakouts during the February meeting. All suggestions will be vetted by the Board, then Janice will report back a proposal for what can be quickly addressed and plans for other items in the longer term.

Recording Secretary

Janice requested a motion for approval of the minutes from the February 2018 meeting. Emily Nardone motioned, Andrea Powers seconded. Motion passed.

VP Membership: Membership report and upcoming events - Lauren Cofiño

- 49 members in attendance
- 8 guests in attendance
- Spring Social will be Friday April 6th at Kelly Gay's home; email invitation to be sent

Board Advisor: Board Selection Committee - Christina Loftus

Christina explained the Board Selection Committee is a group of members who collectively decide on Board position placements (e.g., President, VP of Fundraising, Secretary) for the following year. Included on the Board Selection Committee are the Board Advisor (as a voting position) and the current President (as a non-voting position). To avoid deadlock in voting, there is a goal to have 4 active members voted onto the Board Selection Committee. These Juniors are likely from, but not limited to, more senior years in order to have knowledge of Club commitments, activities and membership.

Sheets on each table tonight are for self-nominating if interested in serving on the Board Selection Committee. If a member wants to seek a Board position, then she cannot be on the Board Selection Committee. The expected time commitment for the Board Selection Committee is to call all nominated members to discuss the positions and respective interests, then meet as required (3 or 4 times) to determine placements. An email will follow this meeting to allow self-nominating opportunity to anyone not in attendance. Janice asked that members think about involvement on positions discussed tonight as well as chairing committees. After the April general meeting, the Board members will give an overview of their roles and responsibilities.

VP Community Outreach - Pam Webb

As part of this year's DSP speaker series dedicated to bettering all Juniors' understanding of our volunteer opportunities, Pam asked Janice to talk about Senior Activities.

DSP Highlight: Seniors - Janice Kwan (per Leilah DelPapa)

Janice presented the information prepared by Leilah, who chairs the DSP but could not attend tonight. WHJWC is involved with two main activities for seniors in our community; Wii bowling through the Wellesley Counsel on Aging at the Tolles Parsons Center and holiday programs at the Elizabeth Seton Residence. The bowling commitment came out of the Club's response to a grant request for the Wii system. After fulfilling the grant request, there was interest from Juniors to teach the system and coordinate game times, thus broadening the DSP's opportunity for direct relationships with those served. Shifts are on Monday mornings, for 2 Juniors to set up and encourage 4-5 players. Wii skills are not required, though encouraged if a regular player can't make it! The number of shift commitments varies between 3 and 4 throughout the year. The mutual appreciation and excitement for the close-out tournament, complete with prizes, is a highlight of this DSP.

The other portion of service in this DSP is hosting a Halloween parade and cookie decorating event at the Elizabeth Seton Residence. All Juniors are invited to bring their children in costume to parade through areas where the residents have gathered, then the children decorate cookies and visit with the residents. The company of children is uplifting at Elizabeth Seton, as residents may not have many visitors. The value to the kids seems to be reciprocal, as they have enjoyed showing off their costumes.

Leilah's positive experiences of getting to know the women at bowling and sharing an experience with her kids at the parade were echoed by Janice.

To conclude information about Community Outreach, Pam spoke about donations for the April meeting. WHJWC will again partner with Dignity Matters, a Wayland based non-profit supplying feminine hygiene products and underwear to women who are homeless or otherwise in need, to help them stay healthy, regain self confidence and simply live with dignity. Food stamps do not cover feminine hygiene products and people rarely donate them, so shelters cannot cope with the demand. The same goes for bras and underwear. Many women have to choose between these products and buying food. Please consider bringing to the April general meeting: bras (new or gently used); underwear (new with tags) and/or tampons and sanitary pads. This collection will be in place of items for the Food Pantry.

VP Fundraising and President- Sabreena Kropp

The two upcoming fundraisers are Kitchen and Home Tour on Saturday May 5th then Wonder Run on Sunday May 20th. Planning for each is well underway so please let respective Chairs know if you will not be in attendance so that your staffing requirement can be adjusted to support in advance of the event dates. In addition, plans are in place for Marketplace 2018 to be held on the Saturday before Thanksgiving at Wellesley High School.

Efforts are being made to secure the same weekend for several years out. Vendor co-chair positions are still needed.

Sabreena introduced fundraiser Chairs for updates as follows:

Kitchen Tour- Steph Flynn thanked the fundraiser committee, last year's Chairs, Sabreena and all Juniors for the overall support and encouragement for the event, now 2 months away. Steph spoke to an overhead presentation that introduced "Design Wellesley," a branding effort that expands the Kitchen Tour's reach with a series of events as celebration of the town's extensive design community. Events include:

April 10th- A VIP book signing and presentation by architect Patrick Ahearn at the Wellesley County Club. A video was shown to provide background on Patrick Ahearn's style and many accomplishments, including HGTV's Dream Home 2015.

April 27th through 29th- Shopping experience at Wellesley Square merchants

May 3rd and 4th- An Open House with Libby Silvia of Artstyle

The goal of "Design Wellesley" is for events to be hosted by 3rd parties to expand WHJWC's marketing and create new fundraising opportunities. Jenny Kane asked that any Junior with a connection to companies for ad sales be willing to provide their contact name, as personal referrals open the discussion for sales easier than cold calls.

Wonder Run- Torrey thanked the committee for great efforts in scouting sponsorships and event planning to date. Race registration is live on the WHJWC website and the link is in the March Gavel. Janice asked Torrey to draft language for an email with the registration link that can be forwarded to friends, neighbors, school teams, and other groups of potential runners.

An event is being planned at B/Spoke; while the date is TBD, it is likely going to be on a Friday at 11am. Website marketing will include write-ups about race participants, so please give Eliza Quincy any suggestions for runner profiles. Juniors should also provide any recommendations for "Half Mile Marker" sponsors (\$350 commitment) to Linda Aschettino.

VP Marketing - Emily Nardone

No announcements at this time

VP Finance - Christine Farley

No announcements at this time

VP Charitable Giving - Nikki Moore

Nikki read a speech prepared by scholarship recipient, Olivia Rafter, who was scheduled to attend the January general membership meeting that was cancelled. The speech offered thanks to WHJWC for Olivia's opportunities for development in her studies and in finding a path for herself. Her path has not moved entirely in the directions expected, as Olivia initially pursued teaching with a Masters in Special Education and, instead, is teaching at a school in an underserved community in Brooklyn. The decision to teach to this need came to Olivia, in part, from the reminder of service WHJWC exemplifies.

Nikki concluded the presentation about Charitable Giving by expressing her profound honor in seeing how Scholarships helps support future contributors to society and their ability to give back.

1st and 2nd Year Reps and SOS

No announcements at this time

New Business and Announcements

None at this time

Motion to adjourn - 8:33pm